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DD/S 70-2559

22 JUN 1970

MEMORANDUM FOR: Acting Director of Central Intelligence

THROUGH : Executive Director-Comptroller

SUBJECT : Approval of Certificate of Necessity for the
Acquisition and Modification of Space for
the Office of Training

REFERENCE : Memo dtd 3 July 1969 to ADCI fm DD/S,
same subject

1. This memorandum contains a recommendation for the approval of the Acting Director of Central Intelligence; such recommendation is contained in paragraph 4.

2. The Agency has requested the General Services Administration to find more suitable space for the Language Testing Laboratory of the Office of Training presently located in the Washington Building of Arlington Towers. Last year suitable replacement space was offered to the Agency and a Certificate of Necessity to acquire the space and perform the necessary alterations was signed by the Acting Director of Central Intelligence on 3 July 1969 (Attachment 1). The offer of space was subsequently withdrawn by the General Services Administration and the Certificate of Necessity was not utilized.

3. The General Services Administration has now offered replacement space for the Language Testing Laboratory in a newly constructed building designated as the Caruthers Building at 4600 Fairfax Drive, Arlington, Virginia. The space consists of three floors and the annual rental is approximately \$161,000. A fourth floor is also being requested to house newly approved projects of the Agency the rental of which will not exceed \$60,000. Extensive

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engineering requirements and special configuration of the space are necessary to convert this area into a modern language training facility. The owner's proposal for the cost of modification necessary to accommodate the Office of Training's requirement is \$113,000. The modifications cost will, however, exceed the established limitation of 25 percent of the first year's rent for tenant alterations as established in the Economy Act of 30 June 1932. Accordingly it will be necessary for this Agency to provide the Administrator of General Services Administration with a new Certificate of Necessity in order to have the necessary configuration work accomplished.

4. It is recommended that you sign the attached Certificate of Necessity (Attachment 2) so that the General Services Administration may acquire the space and exceed the limitations for tenant alterations as established in the Economy Act of 30 June 1932.

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

2 Atts

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